

SECTION 00010 PRE-BID INFORMATION

- 1. Invitation to Bid (ITB)** – Your firm is invited to submit a Bid. The State of Michigan as the **Owner** will receive sealed Bids, delivered to the Department of Management and Budget, Facilities Administration (DMB-FA), First Floor, Stevens T. Mason Building, PO Box 30026, 530 West Allegan Street, Lansing, Michigan 48909, for New Center Building Demolition and Parking Redesign until 2:00 P.M., local time, on November 18, 2009, when all Bids duly received will be opened publicly and read aloud. The State reserves the right to cancel this Invitation to Bid (ITB) or change the date and time for submitting Bids by announcing same at any time before the established date and time for Bid opening. Bids must remain open for acceptance by the Owner for no less than the Bid hold period. Contractor may agree to extend the Bid hold period. However, any such extension must be based upon no increase in the Bid Price and/or Contract Time.
- 2. Work Description** – The Work, New Center Building Demolition and Parking Redesign for the Michigan Department of Transportation, Agency No. 591, Index No. 75600, DMB File No. 591/08106.RAN includes, but is not necessarily limited to:

Demolition of two small buildings, concrete retaining walls, and bituminous parking lot and constructing a new 10,000 syd HMA parking lot. Demolition and removal work includes; one (1) block building approximately 484 sft, one (1) concrete building approximately 3,150 sft., disposal and abatement of asbestos containing building materials and lead based paint, asphalt pavement approximately 14,350 syd, concrete retaining walls and footings, chain link fencing, site lighting, and miscellaneous items. New site work includes: site grading, aggregate base, HMA pavement (10,000 syd), ornamental fencing (1,200 lft), site lighting, pavement markings, restoration, and other miscellaneous items.

The site is located near 6161 Woodward Avenue, Detroit, MI 48202 as shown on the Drawings.

- 3. Bidding Documents** – Sets of Bidding Documents may be obtained from the Professional at Hubbell, Roth & Clark, Inc. 555 Hulet Drive, Bloomfield Hills, MI 48302 (248) 454-6300 at no cost.
- 4. Bid Security** – Each Bid must enclose Bid Security, in the amount of five percent (5%) of the Bidder's Base Bid, paid to the "State of Michigan" in the form of a certified or cashier's check or money order drawn upon a bank insured by an agency of the Federal Government or a bid bond with an authorized surety company.
- 5. Pre-Bid Conference** – A mandatory pre-bid conference will be held at the Amtrak Train Station located at 11 West Baltimore Avenue, Detroit, MI on November 9, 2009 at 9:30 AM Local Time. A tour of the site will be held on the same day, immediately following the initial meeting at the train station. The site is located at 6161 Woodward Avenue, adjacent to the existing Amtrak Station. All prospective Bidders are required to attend the tour, if held. Other parties interested in the Work are encouraged to attend the tour. Addenda may be issued, in response to issues raised at the pre-bid conference and tour, or as the Owner and/or Professional may otherwise consider necessary.
- 6. Equal Employment Opportunity** – Covenants to not discriminate in employment by Contractors, Subcontractors and Suppliers required by Law are contained in Instructions to Bidders and General Conditions and are applicable to the Work and any Sub-agreement under the Contract.
- 7. Contract Times** – The Contract Times and the associated liquidated damages are specified in the Contract.
- 8. Contact Person** – All requests or inquiries concerning the Bidding Documents or the Work must be addressed to:

Bob Noble, Project Director
Department of Management and Budget
Facilities Administration, Design and Construction Division
P.O. Box 30026
Lansing, MI 48909
Telephone Number: (517) 373-6312

- 9. Award** – Subject to any agreed extension of the period for holding Bids, Bids must remain valid for acceptance by the Owner for 60 Calendar Days after the date of Bid opening. In addition, the Owner expressly reserves the right, within the Owner's sole discretion, to reject any or all Bids, to waive any irregularities, to issue post-Bid Addenda and re-bid the Work without re-advertising, to re-advertise for Bids, to withhold the award for any reason the Owner determines and/or to take any other appropriate action.

END OF SECTION 00010

SECTION 00020 GLOSSARY

Activity—An element in the Progress Schedule establishing a requisite step, or the time and resources required, for completing the part of the Work associated with that Activity.

Addenda—Written instruments that are used by the Owner and/or Professional to incorporate interpretations or clarifications, modifications and other information into the Bidding Documents. An Addendum issued after Bid opening to those Bidders who actually submitted a Bid, for the purpose of re-bidding the Work without re-advertising, is referred to as a **post-Bid** Addendum.